



Federation of Fire Chaplains
Essentials of Fire Chaplaincy

(Basic Level 100 Fire Chaplaincy Class)

Sponsored by
Louisiana Fire Chaplain Network
(Choose One Site)



Carrol L. Herring Fire & Emergency Training Institute
Baton Rouge Campus

6868 Nicholson Drive, Baton Rouge, LA 70820
255-344-6200

March 14-15, 2014

or

Pine Country Campus

214 Dutch Harbor, Minden, LA 71055
318-371-3385

April 25-26, 2014

For Additional Information contact
Chaplain Jim Burns

Chaplainjim413@gmail.com or 318-419-7278

Essentials of Fire Chaplaincy (Basic Level 100)

The Essentials of Fire Chaplaincy is a 16 hour course introduced to the fire chaplaincy. The Essentials of Fire Chaplaincy is the basic level 100 course of fire chaplains, a foundational study upon which all other chaplaincy courses are built. The Essentials class is designed to train newly appointed fire chaplains, as well as veteran chaplains who need a refresher course to update their information and skills.

Program Highlights

- An introduction, foundation and history of the fire chaplaincy and history of the Federation of Fire Chaplains
- The Personhood of the chaplain (Who you are as a fire chaplain)
- The fire chaplains ministry to the firefighter (What you do as a fire chaplain)
- How to begin a fire chaplaincy program (How to develop your fire chaplaincy program)
- Chaplaincy Operations on the emergency scene (How you operate as a chaplain on the scene)
- The chaplain's ministry to crisis victims (How you do and don't do with crisis victims)
- Introduction to Critical Incident Stress Management (CISM) (Only an overview)
- Firefighter injury and death notification (How to do and not to do on this important subject)
- An introduction to Fire Department Funeral procedures. (Walk-through a FD Funeral)
- HIPAA, Confidentiality, PSOB and EPA (Important things a fire chaplain need to know)

This 16 hour (two-day) class is the basic foundational component of your advanced training in fire chaplaincy. After completion of the Essentials class, you are encouraged toward an Advanced Chaplaincy Certificate by completing 130+ hours of training and experience in fire chaplaincy.

The next step after the Essentials class is to complete the [Application for the FFC Institute](#) and enroll in the FFC. Initial FFC dues are \$125.00 includes your enrollment in the Institute which sets up and tracks your training and experience. FFC dues are \$100 a year thereafter. Go to www.firechaplains.org, click on **Membership** and **the Institute** and download the application and information to start the process of your advanced training. For additional information for advanced certificate, contact Bill Lotz, Director of the FFC Training Institute at holismoke@msn.com

For additional information of the Essentials of Fire Chaplaincy class, contact:

Chaplain Jim Burns

168 Liner Street

Ruston, LA 71270

chaplainjim413@gmail.com

318-419-7278

Essentials of Fire Chaplaincy Course
LSU- Carrol L. Herring Fire & Emergency Training Institute
Two-Day Schedule

Baton Rouge - March 14-15, 2014 / Pine Country - April 25-26, 2014

Friday –

- 8:00 – 9:00 Registration and Introduction to the FFC Training Institute
- 9:00 – 10:00 Introduction, Foundation and History of Fire Chaplaincy
- 10:00 – 11:00 Personhood of the Fire Chaplain
- 11:00 – 12:00 Chaplain’s Ministry to Fire Fighters
- 12:00 – 1:00 LUNCH (on your own)
- 1:00 – 2:00 Beginning a Fire Chaplaincy Program
- 2:00 – 3:30 Chaplain Operations on The Scene
- 3:30 – 4:45 Introduction to CISM Overview
- 4:45 – 5:00 Wrap-up for the day

Saturday –

- 9:00 – 10:30 Ministry to Crisis Victims on Scene
- 10:30 – 12:00 Fire Department Funeral Procedures / Information Sheet
- 12:00 - 1:00 LUNCH (On your own)
- 1:00 - 2:30 Firefighter Injury and Death Notification
- 2:30 - 3:30 HIPAA and Confidentiality for Chaplains
- 3:30 - 4:00 PSOB and EAP
- 4:00 - 5:00 Wrap-up Discussion

Note: Certificates are awarded to the Institute after instructor has completed all the paper work and sent evaluation forms to Institute.

- Approximate times. Classes may be shorter or longer depending upon the needs of discussion time.
- Instructors will give breaks as needed.



**APPLICATION FOR
ESSENTIALS OF FIRE CHAPLAINCY CLASS
Carrol L. Herring Fire and Emergency Training Institute**

_____ **March 14-15, 2014** _____ **April 25-26, 2014**
Please Check One

_____ Registrant and Contact Information _____

Date _____

Title _____ Last Name _____ First Name _____

Fire Department: _____ Chief _____

Your Address _____

City _____ ST _____ Zip _____

Home Phone _____ Work _____ Cell _____

Email Address _____

_____ Registration and Payments _____

Essentials of Fire Chaplaincy (Basic Level 100) Course:
150.00 PAID Will Pay at Course

First-time Federation of Fire Chaplains Dues **125.00** PAID Will Pay at Course
(Only \$100.00 a year dues thereafter)

Total Owed: \$ _____ Total Paid: \$ _____ CHECK # _____

Check made payable to: **Louisiana Fire Chaplain Network**

Send Registration and payment to:
Louisiana Fire Chaplain Network
168 Liner Street
Ruston, LA 71270

If your department needs a Form W-9 for payment, please check here and we will send form via email.